

Virginia Racing Commission

General Application Instructions

Application

The Racing Application for Participants must be filled out in its entirety. Please make sure to answer all questions and sign and date the application. If you answered “yes” to any of the questions, list the dates, location (city and state), type of offense or suspension and final disposition (guilty, dismissed, etc.) for each “yes” answer. If you are not a United States citizen, you must provide a copy of your current immigration status in the United States.

Fingerprints

Fingerprints are required for new applicants between 18 and 69 years of age and every five years thereafter. If fingerprinted within the last five years, reciprocity may be accepted for those who do not have a criminal history. Reciprocity may only be accepted from the following jurisdictions: AZ, CA, DE, IL, IA, KS, MN, NE, NJ, NY, OH, and PA. If reciprocity is not obtainable, fingerprints must be submitted to the VRC within 30 days and the \$40 processing fee shall be paid.

Payment

Refer to the Fee Schedule found on the Virginia Racing Commission’s (VRC) website under “Virginia Racing License”. VRC accepts cash, checks, or credit cards (Visa, MasterCard, and Discover). Credit card payments may be done by phone by contacting the Commission office or by completing the Credit Card Verification Form also found on the VRC’s website and mailing it along with the completed application to the Commission office at the address listed at the top of the application or e-mailing to VRCLicense@vrc.virginia.gov. Please note in order to have a badge mailed to you, you must include a recent photograph or e-mail a JPEG file of your picture with your completed application.